

Ngā Kōrero e pā ana ki te Tūranga

Job Description

Curriculum Adviser

Business Group	Te Mahau Takiwā
Location	Regionally Based
Salary band	A8

Mahi i roto i te Ratonga Tūmatanui | Working in the Public Service

Ka mahitahi mātou o te ratonga tūmatanui kia hei painga mō ngā tāngata o Aotearoa i āiane, ā, hei ngā rā ki tua hoki. He kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hapori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o te ratonga tūmatanui i roto i ā mātou mahi.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

Mō ētahi atu kōrero hei whakamārama i tēnei kaupapa, haere ki | You can find out more about what this means at [Role and purpose - Te Kawa Mataaho Public Service Commission](#).

To Mātou Aronga | What we do for Aotearoa New Zealand

At Te Tāhuhu o te Mātauranga | Ministry of Education, delivering our purpose makes a real difference to all ākonga of Aotearoa:

He mea tārai e mātou te mātauranga kia rangatira ai, kia mana taurite ai ōna huanga
We shape an education system that delivers excellent and equitable outcomes

We fulfil our purpose by:

- delivering services and support nationally, regionally, and locally to and through the education sector and in some cases directly to ākonga and whānau
- shaping the policies, settings, and performance of the education system so that it is well placed to deliver equitable outcomes for ākonga and their whānau, from early learning through tertiary.

Tēnei Tūranga | About the role

As a Curriculum Adviser, you'll be at the forefront of educational change, working directly with schools, kura, and/or early learning services in your region to implement curriculum and assessment and aromatawai changes. You will provide expert advice to leadership teams, teachers and kaiako, taking a whole-school approach to drive meaningful change. You will drive change using your proven experience in leading curriculum, assessment and aromatawai transformation, your expertise in our national curriculum, subject matter expertise including an understanding of the science of learning, effective pedagogies, assessment and aromatawai practices. As part of a regional team delivering the Curriculum Advisory Service, you will support the implementation of a knowledge-rich curriculum, deliver targeted and tailored change initiatives, promote the use of high-quality support materials, and foster professional learning to build pedagogical content knowledge.

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Ngā Haepapa | Accountabilities

As a specialist within Te Tāhuhu o te Mātauranga | the Ministry of Education you will:

- Give effect to the Ministry's purpose and operating model, supporting and enabling Te Mahau.
- Share specialist knowledge across the organisation and with stakeholders, working with others to inform operational level decision making.
- Contribute to the resolution of issues, identifying risks and solutions to protect and enhance the integrity and reputation of the Ministry.
- Contribute to the development and implementation of innovative and fit-for purpose solutions and frameworks for current and future challenges.
- Use available data and insights to make evidence-based decisions and recommendations on operational issues.
- Make decisions in accordance with the Ministry's policies and delegation frameworks.
- Take account of the Ministry's strategies for Māori and Pacific Learners (Ka Hikitia and the Action Plan for Pacific Learners)
- Give expression and practical effect to Te Tiriti o Waitangi (Te Tiriti) within all team activities.

As the Curriculum Adviser you will:

Be at the forefront of educational change, working directly with early learning services, kura, and/or schools to implement curriculum, assessment and aromatawai changes that improve outcomes for all ākonga. You will provide expert advice and support to leadership teams, teachers, and kaiako, taking a whole-setting approach to curriculum design and delivery that leads to improved outcomes for learners.

- Deliver responsive, needs-based curriculum and assessment and aromatawai support to early learning services, kura, and/or schools, aligned with government priorities and local contexts.
- Lead curriculum implementation through supporting whole-school curriculum and assessment and aromatawai change using the Curriculum Advisory Service model, working collaboratively with regional teams and the Curriculum Centre.
- Build capability through facilitating access to the right professional learning and development and providing ongoing support - online and in person - to strengthen teaching practices and build pedagogical content knowledge.
- Promote equity and inclusive practices that enacts curriculum that reflects the identities, languages, and cultures of all learners, including Māori and Pacific learners, and supports equitable outcomes.
- Where needed, support with engagement with communities and whānau to support learner outcomes through partnering with whānau, hapū, iwi, and local communities to ensure curriculum design reflects their aspirations and supports learner success.
- Share expertise, strengthen capability and contribute to national consistency by sharing insights, resources, and feedback across regions, and support the development of curriculum knowledge within regional teams.
- Commit to ongoing learning. Stay current with curriculum developments, tools, and resources, and actively engage in professional learning to grow your impact in the role.



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Ngā Tohu Mātauranga Waiwai | Essential Qualifications

Hold a tertiary qualification in education, leadership, or related areas.

Full clean Driver's License.

Wheako | Experience

To be successful in this role you will have the following:

- Experience leading whole-setting (early learning service, school or kura) curriculum change.
- A deep understanding of Te Whāriki, The New Zealand Curriculum or Te Marautanga o Aotearoa as well as relevant subject matter expertise.
- A broad understanding of the education pathway through early learning and schooling and the different curricula taught across the system.
- Experience working with science of learning and structured approaches to curriculum development and delivery at an expert level, or able to quickly (through training) achieve expertise.
- Robust knowledge, experience and understanding of education contexts at a practical level.
- Experience using and applying teaching and learning, curriculum and assessment and aromatawai theory and practice.
- Being a fluent speaker of Te Reo Māori and a deep understanding of bilingualism and learning in bilingual contexts, te ao Māori, tikanga and mātauranga Māori is critical for Curriculum Advisers working in kaupapa Māori and Māori medium.
- Experience working with Pacific bilingual units would be advantageous.
- Experience supporting places of learning to build and maintain educationally powerful, reciprocal, and trusting relationships with Māori whānau, hapū and iwi, Pacific, and other communities.

Ngā Āheinga | Capabilities

To be successful in this role you have the following capabilities and competencies:

- A track record of bringing people together to achieve outcomes with the ability to support professional change in places of learning.
- Strong diplomacy, interpersonal and facilitation skills, with an ability to adapt to different interaction styles and contexts that prioritises the building of reciprocal and trusting relationships with colleagues and across the sector.
- A proven ability to use data and insights to identify trends, risks, and opportunities, to influence and guide organisational and system-level decision making.
- Excellent interpersonal and communication skills with the ability to collaborate with people from different backgrounds.
- Resilience with an ability to deal with pressure, as well as an understanding of when to ask for support.
- A passion for equitable outcomes for the diverse educational needs of all students, with a specific focus on equitable achievement of student learning outcomes and proven use of cultural sustaining practices.
- Proven credibility within the education sector and confidence in implementing high-quality teaching and learning programmes is essential for this role.
- Excellent professional judgement, and the ability to decide when and with whom to share information, leverage opportunities and flag issues.

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Tātai Pou | Our Cultural Competency

Tātai Pou is our Māori Cultural competency framework. It has been aligned and is complementary to the Māori Crown Relations Capability Framework (MCR). Tātai Pou is designed to support our people and organisation to give effect to the articles of te Tiriti o Waitangi in our work. The work-based capabilities have four focus areas and describe four levels of competency (high, consolidation, developing and essential) that enable us to deliver our partnership approach so that Māori enjoy and achieve educational success as Māori.

Pou Hono Valuing Māori	High
Pou Mana Knowledge of Māori content	Confident
Pou Kipa Achieving equitable education outcomes for Māori	Confident
Pou Aroā Critical consciousness of racial equity for Māori	Confident

Leadership Success Profile - Te Kawa Mataaho | Public Service Commission

Leadership matters. Strong leadership at every level in the Public Service will transform the experiences of New Zealanders. The Leadership Success Profile establishes “what good looks like” for leadership at all levels. Information about how the Leadership Success Profile applies to this role is available on the Ministry’s intranet.

Ngā Whakaaetanga | Approvals

Date Reviewed and Approved	May 2025
Approved By	HR Advisory team